



McDonald's Ballarat Football Netball League Inc

Football Operations Manager (Full-Time)

Ballarat Football Netball League (BFNL)

Location: Ballarat, VIC

Reports to: General Manager and BFNL Board

Applications Close: Friday 3 July 2026

About the BFNL

The Ballarat Football Netball League (BFNL) is one of Victoria's premier regional sporting competitions, delivering high-quality football and netball programs that foster participation, excellence, and community connection across the region.

About the Role

The BFNL is seeking an experienced and highly organised Football Operations Manager to lead the administration and delivery of football competitions across the League.

This key leadership position is responsible for competition management, governance and compliance, stakeholder engagement, representative football programs, and supporting the continued growth of football throughout the BFNL. The role also provides leadership and support to the Female Football Coordinator.

The position works closely with clubs, umpires, AFL Victoria, councils, and other stakeholders to ensure the successful operation and ongoing development of BFNL football programs.

This role requires flexibility, including occasional evening and weekend work to attend meetings, competitions, representative programs, and League events.

Key Responsibilities

- Manage and administer all BFNL football competitions and fixtures.
- Coordinate player registrations, transfers, clearances, and compliance requirements.
- Maintain and enforce League by-laws, regulations, and competition policies.
- Lead the administration of the BFNL By-Laws Committee.
- Build strong relationships with clubs, AFL Victoria, umpires, councils, and key stakeholders.

PO Box 586 Ballarat, VIC, 3350 | 1431 Mair Street Ballarat, VIC, 3350





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- Support and oversee the Female Football Coordinator and female football competitions.
- Manage Senior and Junior Interleague football programs, including coach appointments and program logistics.
- Provide operational reports and recommendations to the General Manager and BFN Board.
- Drive continuous improvement across football operations and competition delivery.

About You

You will be a motivated and professional leader with:

Essential

- Strong understanding of local football competition structures and operations.
- Experience in sports administration, competition management, or a similar role.
- Excellent communication, stakeholder engagement, and leadership skills.
- Strong organisational, problem-solving, and decision-making abilities.
- Ability to interpret and apply rules, policies, and governance frameworks.

Desirable

- Experience within football league administration.
- Knowledge of PlayHQ or similar sports management systems.
- Experience supporting female football programs.
- Experience managing representative football/interleague programs.
- Experience in governance, policy development, or committee administration.

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What We Offer

- A leadership role within one of Victoria's leading regional football leagues.
- The opportunity to shape the future of football across the region.
- A supportive and collaborative working environment.
- Flexible working arrangements where appropriate.
- The chance to make a lasting impact on community football.

How to Apply

Please submit your resume and cover letter outlining your experience and suitability for the role to:

Gemma Murphy

General Manager

Ballarat Football Netball League

Email: gemma@bfnl.com.au

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